

Syllabus Plan

Email syllabi as a pdf to your chair and syllabi@cisco.edu before the start of term
Faculty may determine organization and design. Consult [the Style Guide](#) to ensure consistent use of the college brand

Heading: Cisco College
Cisco or Abilene Campus
Course Title, Number & Section
Semester and Year

Professor Name

Contact Methods & Availability

Must include:

- f* office location, office, phone, email
- f* response time for email and voicemail
- f* days, times, and location for on-campus and/or virtual office hours (FT faculty should include at least 5 hours per week students may meet and communicate with them in real time)
- f* other preferred days/times for appointments and appointment format

Course Description(as stated in the catalog)

Course Structure and Credits(lecture and/or lab hours per week, days/times, format, location, proctored exam dates and locations/options, synchronous meeting options, final exam time)

Prerequisites(as stated in the catalog)

Transferability statement(if applicable)

Required Textbooks, Technology, & Materials

- f* include technology specifications or system requirements as applicable
- f* include link t

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Parenting Students As a parent, the Title IX office can assist you with reasonable accommodations