

Cisco College Curriculum Committee

Meeting Agenda December 6, 20

2:45 PM

Meeting Location: Abilene (Room 154) or Cisco (Library) (1.t)2 (1: Mike Marks, David Trussell, Cass Stroebel, Al Clausen, Wanda Moody, Janie Brixley, Randall Miller, and Tra Dove, Heather Hicks

Ex Officio Members: Carol Dupree, Shirley Dove, Heather Hicks

1.
Call To Order

Acknowledge Members Present

Approval of Minutes from Last Meeting - May 9, 2018

Tabled items a. None

Old Business a. None

VI.
New Business

a. Phlebotomy

i. Request to add Phlebotomy to catalog to be able to offer the course for AISD.

b. Agriculture

i. Request to add AGRI 1419 (Animal Science) to the Core Curricula

ii. Biology: Add BIOL 2289 (Academic Cooperative) to the catalog

iii. Chemistry: Add CHEM 2289 (Academic Cooperative) to the catalog)

c. Nursing:

i. Surgical Technology:

a: SRGT 1405 - Introduction to Surgical Technology: Add 3 lab hours

and increase contact hours from 64 to 112 . SRGT 1409 - Fundamentals of Perioperative Concepts and Techniques;

Change lecture hours from 2 to 4 hours, change lab hours from 4 to 3.

and increase contact hours from 96 to 112 hours. c. SRGT 1441 - Surgical Procedures 1; Change d.

RGT 2460 - Clinical; Change external hours from 16 to 24 hours,

Increase contact hours from 256 to 384. e. SRGT 2560 - Clinical; Change external hours from 16 to 24,

Increase contact hours from 256 to 384

ii. Medical Assisting Program:

. Delete Level 1 - Certificate Clinical Medical Assisting Technology Program Delete Level I

- Medical Assistant - Administrative Level I

VII.

Set date and time for next meet

Curriculum Committee

Meeting minutes

Location: Zoom Room in Abilene and Cisco

Date: December 6, 2018

Time: 2:45

Attendees: Rick Marks, Carol Dupree, David Trussell, Cassie Bryan, Brandi Terry, Roland Stroebel, Al Clause, Janie Brixley, Randall Miller, Tracey Talley, Shirley Dove, Heather Hicks, Marvella Starlin, Mike Marks , Debbie

Agenda items

- I. Rick Marks calls to order
- II. Present members acknowledge
- III. Minutes from last meeting not presented
- IV. No table items
- V. No old Business
- VI. New Business

a. Phlebotomy

- [Motion] Request to add Phlebotomy to Catalog to be able to offer the course for AISD
- Al Clausen makes motion and Mike Marks seconds the motion
- All in favor accept

b. Agriculture

- [Motion] Request to add AGRI 1419 (Animal Science) to the Core Curricula
- Rick Marks requests additional background information from Brandi Terry.

- Discussion:

Brandi Terry states agenda only addresses one course. Brandi Terry states there is actually three courses that need to be added; 1407,

1415, 1419. Rick Marks requests from members to amend the agenda to discuss 1407, 1415 and 1419. Members agree.

- Brandi Terry begins with animal science and proposes to add AG courses to core curricula to open up more options to students. Brandi Terry states other community colleges/universities already offer these as core courses. The courses will assist students interested in pre-vet or students majoring in Ag science. Additionally, such courses will open up more options for more physical science courses not currently offered. Such courses have labs. Brandi Terry opens questions. Carol Dupree asks if there is enough majors to make the classes. Brandi Terry answers yes. She states many of her students were transferring to Texas Tech whom requires lecture/lab to be together in very specific ways. Students were having to retake the course at Texas Tech since Cisco College did not offer a lab at that time. Per this observation the idea arise.
- No questions
- Rick Marks requests motion to add 1407, 1415, 1419.
- Mike Marks makes motion and David seconds motion
- Rick Marks calls end of discussion.

Question opens up

Discussion:

Will the courses proposed count as science?

- Brandi Terry states other colleges have these courses listed under associates of science. Brandi Terry states these are mainly purposed for pre-vet students who apply for an AS degree.
- Member states is good because the main Cisco campus is running out majors in science. She states her point is this would be good since it would count towards a BAS.
- Member requests clarification on how to apply for a major in science.
- Member

- Brandi Terry states she has gotten ask several times during articulation agreements with other institutions why Cisco College provides an associate or arts instead of an associates of science degree.
- Rick Marks asks if the committee needs table this subject and bring it back in another meeting
- Member states committee can consider the changes in front of them but in order for it to be in the AS degree it needs to be a subsequence change that comes in.
- Brandi Terry states she would like to get it done right and she does not might waiting
- Member ask if this will take effect in the spring and Brandi Terrwdk 0.-5.3 (i

- Carol Dupree agrees is a good idea to clean up the catalog and states lets go for it.
 - End of discussion.
 - Rick Marks asks committee to remove DMAT 0300,001, 0302, 0303 as presented.
 - Al Clausen moves motion David Trussell seconds motion.
 - No further discussion.
 - All in favor accept
- Rick Marks asks for permission from committee to allow voting for both Biology and Chemistry under the same motion.
- ii. Biology
 - [Motion] Add BIOL 22896 (Academic Cooperative) to the catalog
 - iii. Chemistry
 - [Motion] Add CHEM 2289 (Academic Cooperative) to the catalog

Discussion:

- Debbie provides some insight to the committee. A grant with McMurry is putting together a research team in coordination with the grant.
- End of discussion
- Roland Stroebel moves motion and Mike Marks seconds the motion.
- All in favor accept

d. Nursing

- i. Surgical Technology
 - [Motion] a. SRGT 1405 - Introduction to Surgical Technology; Add 3 lab hours and increase contact hours from 64 to 112
 - Marvella Starlin states they are spending more hours with the students and surgery tech areas are requiring more demand.
 - [Motion] b. SRGT 1409 - fundamentals of Perioperative Concepts and Techniques; Change lecture hours from 2 to 4 hours, Change lab hours from 4 to 3, and increase contact hours from 96 to 112.
 - No additional comments.
 - [Motion] c. SRGT 1441 - Surgical Procedures 1; Change lab hours from 1 to 3 for a total of 112 contact hours.

Discussion:

- Heather Hicks asks if any of the presented motions required changes in the catalog.
- Marvella Starlin states no
- End of discussion.

ii. Medical Assisting Program

- [Motion] a. Delete Level I - Certificate Clinical Medical Assisting Technology Program
- [Motion] b. Delete level I - Medical Assistant - Administrative Level I
- Marvella Starlin states there is a new medical assisting director and they are trying to get the program set up where they have block scheduling. Currently, the Medical Assistant - Administrative Level I Certificate only trains students to handle administrative duties in an office. The Certificate Clinical Medical Assisting focuses on training students who will work in the back, for example, taking vital signs, blood and other related duties. The new director of the program has

- All in favor accept

VII. Set date and time for next meeting

- Rick Marks concludes meeting and proposes next meeting to be Thursday, January 10th, 2019 at 10 A.M.
- Committee accepts.

VIII. Adjournment

- At 3:25 P.M.